



**Ronald McDonald
House Charities®
Marshfield**

Keeping families close

APPLICATION FOR EMPLOYMENT

Title: Guest Services Manager - Weekend (Part-Time, 48 hour shift once every 5th weekend)

Classification: Non-Exempt/Hourly

Please print all information on application.

CONTACT INFORMATION:

Full Name (*Last, First, Middle*): _____ Maiden Name: _____

Address: _____ City, State Zip: _____

Primary Phone Number: _____ Type (*circle*): Cell Home

Date of Birth (*00/00/000*): _____ Social Security Number:----- _____

Email Address: _____

EDUCATION:

TYPE OF SCHOOL	NAME OF SCHOOL	MAILING ADDRESS	NUMBER OF YEARS COMPLETED	GRADUATED? YES/NO
High School				
College/University				
Business or Trade School				
Other				

WORK EXPERIENCE:

Attach additional sheets if necessary.

NAME OF EMPLOYER/BUSINESS	MAILING ADDRESS	EMPLOYMENT DATES, PAY/SALARY, NAME OF LAST SUPERVISOR, REASON FOR LEAVING

May we contact your present employer? _____ Yes _____ No

REFERENCES:

Please list two references, other than relatives or previous employers that we may contact.

	NAME	RELATIONSHIP WITH REFERENCE (How do you know them)	PLACE OF EMPLOYMENT/COMPANY NAME	TELEPHONE NUMBER
1.				
2.				

BACKGROUND:

To ensure the safety and security of the families and staff staying at the Ronald McDonald House of Marshfield, we do background checks on all adult guests and staff.

Do you have a current restraining order: _____ Yes _____ No

Have you ever been charged with a misdemeanor or felony? _____ Yes _____ No

If yes, please explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed and types of rehabilitation.

ABOUT YOURSELF:

An application form sometimes makes it difficult for an individual to adequately summarize a complete background. Use the space below to summarize additional information necessary to describe qualifications and why you believe you are best suited for the position. As well as information any about yourself that you would like to share.

Desired Salary (*per hour*): \$ _____

Date available to start: _____